Model Paper

Communication Skills and Personal Grooming for Grade-9

Time allowed: 2 Hrs. **Max. Marks: 40**

Part-I (Objective Type)

Q. 1: Multiple Choice Questions: (1 × 10 = 10)

(i) Encoding a message means:

(a) Receiving a message (b) Putting thoughts into a communicable form

(c) decoding a message (d) ignoring a message

(ii) Which channel might be used for written communication?

(a) face-to-face conversation (b) email

(c) tone of voice (d) body language

(iii) Your friend is telling you about a problem they are having with another friend. Which response shows the best active listening?

(a) "Oh, that is just drama. You need to get over it."

(b) "Have you tried just ignoring them? that's what I would do."

(c) "I know exactly how you feel. Let me tell you about what happened to me…".

(d) "Wow, that sounds tough. So, you are saying you feel left out because…"

(iv) Which sentence is the clearest and most concise?

(a) "Because it is raining, we should postpone the picnic."

(b) "Well, you know, like, the weather, it is, I'm, not really, you know, picnic, so…"

(c) "Due to the fact that it is raining outside right now, I am of the opinion that we should probably postpone the picnic that we had previously planned for today."

(d) "Considering the current meteorological conditions, the outdoor recreational activity will have to be rescheduled".

(v) Which of the following may be an example of haptics?

(a) smiling (b) shaking hands

(c) maintaining eye contact (d) leaning forward

(vi) Vocalics (Paralanguage) includes:

(a) the words you choose (b) your tone of voice

(c) your clothing (d) your posture

(vii) Which part of speech connects words, phrases, or clauses?

(a) Preposition (b) conjunction

(c) interjection (d) article

(viii) An adverb modifies:

(a) a noun (b) a pronoun

(c) a verb, adjective, or another adverb (d) a preposition

(ix) The primary purpose of using sunscreen daily is to:

(a) protect skin from UV rays (b) keep the skin moisturized

(c) improve skin texture and tone (d) remove acne and freckles

(x) One of the risks associated with irresponsible internet usage is:

(a) data breaches (b) more social media likes

(c) increased followers (d) faster internet speed

Part-II (Subjective Type)

Q2. Attempt any four out of the following six parts: (2 × 4 = 8)

(i) Define communication in your own words.

(ii) What are some common barriers to effective communication?

(iii) What do you understand by "Be empathetic"?

(iv) How can you review your communicative sentences?

(v) How can facial expressions impact a conversation?

(vi) Why is cultural sensitivity important in interpreting non-verbal cues?

Q3. Attempt any four out of the following six parts: (2 × 4 = 8)

(i) Explain the difference between an adjective and an adverb.

(ii) What is the function of a preposition? Give two examples.

(iii) Why is personal hygiene important for overall health?

(iv) Name one common hair care issue and provide a solution for it.

(v) What are some examples of ethical practices when using digital content?

(vi) What steps can you take to protect your privacy and personal information online.

Part-III (subjective Type)

Attempt any two questions in detail from the following: (7 × 2 = 14)

Q. 4: Discus the strengths and limitations of verbal, non-verbal and written communication with examples.

Q. 5: How would you use body language, posture and facial expressions to engage your audience and convey your message effectively during any presentation?

Q. 6: Explain the importance of maintaining a responsible and ethical digital presence.